**MDMLG WEBMASTER ANNUAL REPORT
2021-2022**

**Goals & Objectives**

1. Maintain an informational web site for MDMLG.
2. Maintain two organizational listservs: one for MDMLG members and other interested individuals, and one for the MDMLG Executive Board members.
3. Publish the Annual MDMLG Directory.
4. Publish the four issues of the MDMLG News.
5. Serve as the point person for MDMLG web tools (PayPal, Wiki on Google Sites, Blogger, etc.)
6. Continue to investigate the use of new technologies for MDMLG business.
7. Participate in the MDMLG Future Planning Task Force.

**Accomplishments:**

One issue of the MDMLG Newsletter (Fall 2021) was published in PDF format on the MDMLG web site in conjunction with the MDMLG Newsletter Committee.
<http://www.mdmlg.org/newsletter-archives.htm>

The Announcements for each of the MDMLG Programs, Webinars and CE Events were put on the web site, along with speakers’ notes and presentations, when available.
<http://www.mdmlg.org/meeting.htm>

The Meeting Minutes for both the General Membership Meetings and the Executive Board Meetings were mounted on the Members-Only portion of the web site, along with the Treasurer's Reports for this fiscal year.
http://www.mdmlg.org/members/minutes.htm
http://www.mdmlg.org/members/treasurer.htm

The current MDMLG Directory was created initially in October with information obtained from the MDMLG Membership Board Member, and subsequently updated as needed. In addition, the MDMLG Listserv was updated as needed.
<http://www.mdmlg.org/members/directory.htm>
<http://www.mdmlg.org/listserv.htm>

Working with the Outreach Committee, designed several drafts for an MDMLG revised web site. Will implement in June and obtain a secure certificate from ProvideNet.

Many other web pages were added or updated on the MDMLG web site: Committee/Board Member web pages, Executive Board/Committee Chair Goals and Objectives, Annual Reports, Student Award, MDMLG History, and the Site Index. The Job Bank web page was updated as needed.

MDMLG continues to successfully use PayPal as a method of collecting money for membership renewals. A detailed transaction spreadsheet is sent to the MDMLG Treasurer prior to each Executive Board Meeting.

**MDMLG Web Site Information:**

**Location**: <http://www.mdmlg.org>
**Web Hosting Company**: ProvideNet – <http://www.provide.net>
**Blog Hosting Company**: BlogSpot – <http://www.blogger.com>
**Wiki Hosting Company**: Google Sites – <https://sites.google.com/view/mdmlg-wiki>
**Online Payment**: PayPal – <http://paypal.com>

**Average number of hits per month**:
 2021-2022 – No data from ProvideNet
 2020-2021 – 2,727 hits per month

**Total number of web pages on the MDMLG web site**:
 2021-2022 – 2,479 (7% increase)
 2020-2021 – 2,324

**MDMLG Listserv Information:**

Hosting Server: L-Soft list server at University of Iowa – List@UIowa.edu
Number of subscribers to GMR-MDMLG: 209 (11% increase)
Number of subscribers to GMR-MDMLGBD: 14

Submitted By,

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MDMLG Webmaster
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